

TRENCHING AND EXCAVATION OPERATIONS			
Contract Name and Number:		Contractor/Subcontractor:	
Government Inspector:		Location:	
Contractor Inspector:		Date:	
	Yes	No	N/A
1. Have underground utilities been located prior to excavation? (25.A.01a)			
2. In areas where there are known or suspected unexploded ordinance, has the area been cleared by qualified explosive ordinance disposal (EOD) personnel? (25.A.01b)			
3. Are excavations, the adjacent areas, and protective systems inspected and documented daily? (25.A.02a)			
4. Are excavations over 5 feet in depth adequately protected by shoring, trench box or sloping? (25.A.03)			
5. When excavations are undercut, is the overhanging material safely supported? (25.A.05)			
6. Have methods been taken to control the accumulation of water in excavations? (25.A.06)			
7. Are employees protected from falling materials (loose rock or soil)? (25.A.07)			
8. Are substantial stop logs or barricades installed where vehicles or equipment are used or allowed adjacent to an excavation? (25.A.08a)			
9. Have steps been taken to prevent the public, workers or equipment from falling into excavations? (25.B.01)			
10. Are all wells, calyx holes, pits, shafts, etc. barricaded or covered? (25.B.02)			
11. Are walkways provided where employees or equipment are required or permitted to cross over excavations? (25.B.04)			
12. Where employees are required to enter excavations is access/egress provided every 25 feet laterally? (25.B.05)			
13. For excavations less than 20 feet, Is the maximum slope 1-1/2 horizontal to 1 vertical? (25.C.01a)			
14. Are support systems drawn from manufacturer's tabulated data in accordance with all manufacturers specifications? (25.D.01a)			
15. Are copies of the tabulated data maintained at the job site? (25.D.01b)			
16. Are members of support systems securely connected together? (25.D.03a)			
17. Are shields installed in a manner to restrict lateral or other hazardous movement? (25.D.04b)			
Comments:			

This checklist is based on EM 385-1-1, dated 3 September 1996. Use of this checklist is optional.